

2013

Township of Pittsgrove
Fire District No. 3

Fire District Budget

Department Of



Community
Affairs

Division of Local Government Services

2013

**TOWNSHIP OF PITTSBORO
FIRE DISTRICT NO. 3 BUDGET**

FISCAL YEAR: From January 1, 2013 to December 31, 2013

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

PREPARER'S CERTIFICATION

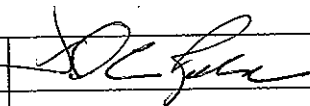
2013

TOWNSHIP OF PITTSBGROVE FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 3.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	David C. Rollison		
Title:	Partner		
Address:	6 North Broad Street, Suite 201 Woodbury, NJ 08096		
Phone Number:	(856) 853-0440	Fax Number:	(856) 845-4128
E-mail address	drollison@bowmanllp.com		

**PREPARER'S CERTIFICATION
OTHER ASSETS**

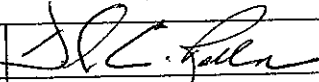
2013

**TOWNSHIP OF PITTSOGRVE
FIRE DISTRICT NO. 3 BUDGET**

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	David C. Rollison		
Title:	Partner		
Address:	6 North Broad Street, Suite 201 Woodbury, NJ 08096		
Phone Number:	(856) 853-0440	Fax Number:	(856) 845-4128
E-mail address	drollison@bowmanllp.com		

APPROVAL CERTIFICATION

2013

TOWNSHIP OF PITTSGROVE

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Township of Pittsgrove Fire District No. 3, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 8th day of November, 2012.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Scott Heritage		
Title:	Secretary		
Address:	64 Dealtown Road Pittsgrove, NJ 08318		
Phone Number:	(856) 358-2411	Fax Number:	N/A
E-mail address			

2013 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Pittsgrove Fire District No. 3 (Centerton)		
Address:	64 Dealtown Road		
City, State, Zip:	Pittsgrove	NJ	08318
Phone Number: (ext)	(856) 358-2411	Fax:	N/A

Preparer's Name:	David C. Rollison, CPA		
Preparer's Address:	6 North Broad Street, Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Preparer's #: (ext.)	(856) 853-0440	Fax:	(856) 845-4128
Preparer's Cell #:			
Preparer's E-mail:	drollison@bowmanllp.com		

Chairman:	Christian DuBois		
Phone Number: (ext.)	(856) 358-2411	Fax:	N/A
E-mail:			

Secretary/ Treasurer:	Scott Heritage (Secretary)		
Phone Number: (ext.)	(856) 358-2411	Fax:	N/A
E-mail:			

Name of Auditor:	David C. Rollison, CPA		
Name of Firm:	Bowman & Company, LLP		
Address:	6 North Broad Street, Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Phone Number: (ext.)	(856) 853-0440	Fax:	(856) 845-4128
E-mail:	drollison@bowmanllp.com		

Membership of Board of Commissioners (Full Name)	Title
Christian DuBois	President
Bill Cole	Vice President
Ray Chassier	Treasurer/Clerk of the Board
Scott Heritage	Secretary
Bill Patterson	Commissioner

2013 BUDGET RESOLUTION

TOWNSHIP OF PITTSBORO

Fire District No. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Township of Pittsgrove Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 3 at its open public meeting of November 8, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$294,237, which includes amount to be raised by taxation of \$260,565 and Total Appropriations of \$294,237; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 3 has taken into account the assessed valuation of taxable property in the Fire District No. 3,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Pittsgrove Fire District No. 3, at an open public meeting held on November 8, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Township of Pittsgrove Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 3's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Township of Pittsgrove Fire District No. 3 will consider the Annual Budget for adoption on December 4, 2012.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
DUBOIS				
COLE				
HERITAGE				
CHASSIER				
PATTERSON				

2013 BUDGET MESSAGE

TOWNSHIP OF PITTSBORO

Fire District No. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

<u>Revenue:</u>	<u>2013</u>	<u>2012</u>
Surplus Anticipated	\$ 33,018.00	\$ 32,709.00
Grant Revenue	654.00	963.00
District Taxes	260,565.00	254,898.00
Total	<u>\$ 294,237.00</u>	<u>\$ 288,570.00</u>

<u>Appropriations:</u>		
Current Operating Expenses	\$ 138,596.00	\$ 132,929.00
Capital Appropriations	57,711.00	57,711.00
LOSAP	12,000.00	12,000.00
Debt Service Appropriations	85,930.00	85,930.00
Total	<u>\$ 294,237.00</u>	<u>\$ 288,570.00</u>

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The local match for the Supplemental Fire Services Act will come from district taxes. The proposed tax rate for 2013 will be \$.143, which is a \$.003 increase from 2012.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The amount to be raised by taxation in the proposed 2013 budget of \$260,565 is a 2.22% increase over the prior year amount of \$254,898, which is in compliance with the Property Tax Levy Cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

N/A

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A. 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$183,319,500
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$.00143

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof? N/A

No:		Yes:		If yes, how much is appropriated?	\$ N/A
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A

No:		Yes:	
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2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$33,018 *	\$32,709 *
RESTRICTED FUND BALANCE	* A-2 *	\$0 *	\$0 *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$33,018 *	\$32,709 *
		=====	=====

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0 *	\$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 *	\$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 *	\$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0 *	\$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 *	\$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0 *	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 *	\$0 *
RENTAL INCOME	* *	\$0 *	\$0 *
SALE OF ASSETS	* A-3 *	\$0 *	\$0 *
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$0 *	\$0 *
OTHER REVENUE	* A-5 *	\$0 *	\$0 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$0 *	\$0 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

---ANTICIPATED REVENUES---

---OPERATING GRANT REVENUE---	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$654 *	\$963 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$0 *	\$0 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$654 *	\$963 *
 MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:			
	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)	----	-----	-----
RESERVES UTILIZED	* * *	\$0 *	\$0 *
ANNUAL REGISTRATION FEES	* * *	\$0 *	\$0 *
PENALTIES AND FINES	* * *	\$0 *	\$0 *
OTHER REVENUES	* * *	\$0 *	\$0 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$0 *	\$0 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$0 *	\$0 *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$0 *	\$0 *
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$33,672 *	\$33,672 *
 AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$260,565 *	\$254,898 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$294,237 *	\$288,570 *
 Maximum Allowable Amount to be raised by Taxation (For Reference Purposes Only from LC1 based on Information provided by the district- see instructions.)		\$260,566	
 Amount Over Levy Cap		\$0	

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----ADMINISTRATION----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-9 *	\$0	\$0 *
FRINGE BENEFITS	* A-13 *	\$0	\$0 *
OTHER EXPENSES	* A-11 *	\$57,850	\$55,850 *
TOTAL ADMINISTRATION	* E-1 *	\$57,850	\$55,850 *

----COST OF OPERATIONS & MAINTENANCE----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-10 *	\$0	\$0 *
FRINGE BENEFITS	* A-14 *	\$0	\$0 *
OTHER EXPENSES	* A-12 *	\$80,746	\$77,079 *
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$80,746	\$77,079 *

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----OPERATING APPROPRIATIONS OFF-SET---- WITH REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SALARY & WAGES	* A-15 *	\$0 *	\$0 *
FRINGE BENEFITS	* A-16 *	\$0 *	\$0 *
OTHER EXPENSES	* A-17 *	\$0 *	\$0 *
		-----	-----
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	* E-3 *	\$0 *	\$0 *
		=====	=====

----APPROPRIATIONS FOR DULY INCORPORATED---- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
VEHICLES	* *	\$0 *	\$0 *
EQUIPMENT	* *	\$0 *	\$0 *
MATERIALS & SUPPLIES	* *	\$0 *	\$0 *
		-----	-----
TOTAL APPROPRIATIONS FOR DULY INCorp. FIRST AID/RESCUE SQUAD ASSOC.	* E-4 *	\$0 *	\$0 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----BUDGETED APPROPRIATIONS----

----DEFERRED CHARGES---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)			
(1)	* *	\$0 *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
OTHER DEFERRED CHARGES - (List & Cite Statute)			
(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	* *	n/a *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
TOTAL DEFERRED CHARGES	* E-5 *	\$0 *	\$0 *

----DEFICITS FROM OPERATIONS---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)	* E-6 *	\$0 *	\$0 *

LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
	* E-7 *	\$12,000 *	\$12,000 *

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3

----BUDGETED APPROPRIATIONS----

---CAPITAL APPROPRIATIONS---

	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
	-----	-----

CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)

	<u>List Project Separately</u>	<u>Date of Voter Approva</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>		
(1)			Asset Type (Select) *	*	\$0 *	\$0 *
(2)			Asset Type (Select) *	*	\$0 *	\$0 *
(3)			Asset Type (Select) *	*	\$0 *	\$0 *
(4)			Asset Type (Select) *	*	\$0 *	\$0 *
(5)			Asset Type (Select) *	*	\$0 *	\$0 *
(6)			Asset Type (Select) *	*	\$0 *	\$0 *

DOWN PAYMENTS (N.J.S. 40A:14-85)

	<u>List Separately Project</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Affirmative Vote %</u>		
(1)				Asset Type (Select) *	*	\$0 *
(2)				Asset Type (Select) *	*	\$0 *
(3)				Asset Type (Select) *	*	\$0 *
(4)				Asset Type (Select) *	*	\$0 *
(5)				Asset Type (Select) *	*	\$0 *

Total Capital Improvements/Down Payments

* C-1 * \$0 * \$0 *

RESERVE FOR FUTURE CAPITAL OUTLAYS

* C-2 * \$57,711 * \$57,711 *

**TOTAL CAPITAL APPROPRIATIONS
(C-1 + C-2)**

* E-8 * \$57,711 * \$57,711 *

Capital Appropriations offset with Restricted Fund
 Capital Appropriations offset with Grants
 Capital Appropriations offset with Unrestricted Fund

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----BUDGETED APPROPRIATIONS----

----DEBT SERVICE FOR CAPITAL----

----APPROPRIATIONS----

----PRINCIPAL PAYMENTS----

			2013 PROPOSED BUDGET		2012 CURRENT YEAR FINAL BUDGET
	CROSS REF.				
GENERAL OBLIGATION BONDS	* P-1 *		\$0	*	\$0 *
BOND ANTICIPATION NOTES	* P-2 *		\$0	*	\$0 *
CAPITAL LEASES	* P-3 *		\$76,923	*	\$74,135 *
INTERGOVERNMENTAL LOANS	* P-4 *		\$0	*	\$0 *
OTHER BONDS OR NOTES	* P-5 *		\$0	*	\$0 *
TOTAL PRINCIPAL PAYMENTS	* D-1 *		\$76,923	*	\$74,135 *

----INTEREST PAYMENTS----

			2013 PROPOSED BUDGET		2012 CURRENT YEAR FINAL BUDGET
	CROSS REF.				
GENERAL OBLIGATION BONDS	* I-1 *		\$0	*	\$0 *
BOND ANTICIPATION NOTES	* I-2 *		\$0	*	\$0 *
CAPITAL LEASES	* I-3 *		\$9,007	*	\$11,795 *
INTERGOVERNMENTAL LOANS	* I-4 *		\$0	*	\$0 *
OTHER BONDS OR NOTES	* I-5 *		\$0	*	\$0 *
TOTAL INTEREST PAYMENTS	* D-2 *		\$9,007	*	\$11,795 *
TOTAL DEBT SERVICE APPROPRIATIONS (D-1 + D-2)	* E-9 *		\$85,930	*	\$85,930 *
TOTAL BUDGETED APPROPRIATIONS (E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8 + E-9)	* B-2 *		\$294,237	*	\$288,570 *

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----BUDGETED APPROPRIATIONS----

		2013 Proposed Budget Amount Requested	2012 Final Budget	
----Summary of Referendum Line Items----		SS Page Number		
Insert new rows here				
			\$0	\$0
TOTAL Referendum Line Items			\$0	\$0

Tax Levy Requested minus Maximum Allowable Levy \$0
 As this page is adjusted this amount changes should = \$0
 (For Reference Purposes Only - from LC1 based on
 Information provided by the district- see instructions.)

		2013 Proposed Budget Amount Requested	2012 Final Budget	
----Summary of Release of Restricted Fund Balance Referendum Line Items----				
Insert new rows here				
TOTAL of Release of Restricted Fund Balance			\$0	\$0

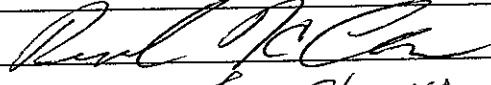
2013 ADOPTION CERTIFICATION

TOWNSHIP OF PITTS GROVE

Fire District No. 3 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Township of Pittsgrove Fire District No. 3, pursuant to N.J.A.C. 5:31-2.4, on the 2nd day of January, 2013.

TREASURER Secretary's Signature:			
Name:	Scott Heritage BY CHASSIER		
Title:	Secretary TREASURER		
Address:	64 Dealtown Road Pittsgrove, NJ 08318		
Phone Number:	(856) 358-2411	Fax Number:	N/A
E-mail address			

2013 ADOPTED BUDGET RESOLUTION

TOWNSHIP OF PITTSGROVE

Fire District No. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Township of Pittsgrove Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the Township of Pittsgrove Fire District No. 3 at its open public meeting of January 2, 2013; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$294,237, which includes amount to be raised by taxation of \$260,565 and Total Appropriations of \$294,237; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Pittsgrove Fire District No.3, at an open public meeting held on that the Annual Budget of the Township of Pittsgrove Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$294,237, which includes amount to be raised by taxation of \$260,565 and Total Appropriations of \$294,237; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature) 1/2/2013
(Date)

TREASURER

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
DUBOIS	✓			
COLE				✓
HERITAGE <i>RESIGNED</i>				
CHASSIER	✓			
PATTERSON	✓			

2013

Township of Pittsgrove
Fire District No. 3
**Supplemental
Schedules**

Department Of



**Community
Affairs**

Division of Local Government Services

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----SUPPLEMENTAL SCHEDULES----

----UNRESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(1) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$352,159 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	\$32,709 *
(3) PROPOSED BALANCE AVAILABLE	* *	\$319,450 *
(Line 1 - Line 2)		
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	* *	*
(5) ANTICIPATED BALANCE - DEC. 31, 2012	* *	\$319,450 *
(Line 3 + Line 4)		
(6) UTILIZED IN PROPOSED BUDGET - 2013	* A-1 *	\$33,018 *
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET	* *	\$286,432 *
(Line 5 - Line 6)		=====
----RESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(8) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$192,107 *
(9) Utilized in Current Year's Adopted Budget	* *	*
(10) PROPOSED BALANCE AVAILABLE	* *	\$192,107 *
(Line 8 - Line 9)		
(11) Estimated Results of Operations in Current Budget	* *	\$57,711 *
(12) ANTICIPATED BALANCE - DEC. 31, 2012	* *	\$249,818 *
(Line 10 + Line 11)		
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	*
B. Release Referendum Resolution (Page 10A)	* *	*
Total Proposed Use of Restricted Fund Balance		
(14) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET	* *	\$249,818 *
(Line 12 - Line 13A - 13B)		=====

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----SUPPLEMENTAL SCHEDULES----

---SALE OF ASSETS---

DESCRIPTION OF ASSET
(list individually)

	CROSS REF.	PURCHASE BASIS	2013 PROPOSED SALE VALUE
*	*		*
*	*		*
*	*		*
*	A-3		*

TOTAL SALE OF ASSETS

**---INTEREST ON INVESTMENTS---
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

INVESTMENTS/ACCOUNTS (List Each)

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
*	*		*
*	*		*
*	*		*
*	*		*
*	*		*
*	*		*
*	A-4		*

**TOTAL INTEREST ON INVESTMENTS
AND DEPOSITS**

---OTHER REVENUE---

LIST IN DETAIL:

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
*	*		*
*	*		*
*	*		*
*	*		*
*	A-5		*

TOTAL OTHER REVENUE

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----SUPPLEMENTAL SCHEDULES----

----OTHER GRANTS &---- ENTITLEMENTS	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
-----	-----	-----	-----
LIST IN DETAIL:			
(1)	* *		* *
(2)	* *		* *
(3)	* *		* *
(4)	* *		* *
(5)	* *		* *
(6)	* *		* *
(7)	* *		* *
(8)	* *		* *
(9)	* *		* *
TOTAL OTHER GRANTS & ENTITLEMENTS	* A-6 *	----- =====	* ----- =====

----OTHER REVENUES OFF-SET WITH---- APPROPRIATIONS	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
-----	-----	-----	-----
LIST IN DETAIL:			
(1)	* *		* *
(2)	* *		* *
(3)	* *		* *
(4)	* *		* *
(5)	* *		* *
(6)	* *		* *
(7)	* *		* *
(8)	* *		* *
(9)	* *		* *
TOTAL OTHER REVENUES OFF-SET	* A-8 *	----- =====	* ----- =====

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----SUPPLEMENTAL SCHEDULES----

---ADMINISTRATION---

SALARY & WAGES (N.J.S. 40A:14-78.7)

2013

TITLE	# of Staff	Annual Compensation	Proposed Budget
COMMISSIONERS			
OTHER - LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-1	-----	-----
TOTAL ADMINISTRATION S&W	A-9	=====	=====

---COST OF OPERATIONS & MAINTENANCE---

SALARY & WAGES (N.J.S. 40A:14-78.7)

2013

TITLE	# of Staff	Annual Compensation	Proposed Budget
LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-2	-----	-----
TOTAL COST OF OPERATIONS S&W	A-10	=====	=====

---OTHER COSTS OFFSET BY REVENUES---

SALARY & WAGES (N.J.S. 40A:14-78.7)

2013

TITLE	# of Staff	Annual Compensation	Proposed Budget
LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3	-----	-----
TOTAL Salaries Offset by Revenues	A-15	=====	=====

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

			2013	
	TITLE	# of Staff	Annual Compensation	Proposed Budget
	Administrative Postions (list Individually)			
insert new rows here				
	TOTAL ADMINISTRATION S&W appendix	AP-1		

	Operation & Maintenance Postions (list Individually)			
insert new rows here				
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2		

	Salary Offset by Revenue Postions (list Individually)			
insert new rows here				
	Total Salaries Offset By Revenue Appendix	AP-3		

2013 FIRE DISTRICT BUDGET
Pittsgrove Township Fire District # 3 (Salem)

----SUPPLEMENTAL SCHEDULES----
FRINGE BENEFIT COSTS

PROPOSED BUDGET Title	2013			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$0	\$0	
Total PERS	\$0	\$0	\$0	\$0
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$0	\$0	\$0	
Total Other Fringe	\$0	\$0	\$0	\$0
TOTAL PROPOSED BUDGET	\$0	\$0	\$0	\$0
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET Title	2012			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$0	\$0	
Total PERS	\$0	\$0	\$0	\$0
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$0	\$0	\$0	
Total Other Fringe	\$0	\$0	\$0	\$0
TOTAL FINAL BUDGET	\$0	\$0	\$0	\$0
Cross Reference	A-13	A-14	A-16	

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

—SUPPLEMENTAL SCHEDULES—

—ADMINISTRATION—

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) Office Expenses		\$3,000	\$3,000
(2) Legal Services		\$1,000	\$1,000
(3) Annual Audit, Budget, LOSAP		\$7,800	\$7,800
(4) Appendix brought forward	AP-4	\$46,050	\$44,050
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-5		
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$57,850	\$55,850

—COST OF OPERATIONS—

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) Building Maintenance		\$13,300	\$13,300
(2) Equipment Repairs		\$10,000	\$10,000
(3) Utilities		\$12,000	\$12,000
(4) Appendix brought forward	AP-6	\$7,000	\$7,000
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1) Firefighting Equipment - Grant		\$963	\$963
(2) Radios/Pages		\$4,063	\$4,063
(3) Appendix brought forward	AP-7	\$33,420	\$29,753
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$80,746	\$77,079

—Other Expenses Offset by Revenue—

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1)			
(2)			
(3)			
(4) Appendix brought forward	AP-8		
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17		

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
 Insert additional rows where indicated to ensure they are included in the total
 Totals will be reflected on SS-6

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
ADMINISTRATION				
OPERATING (list individually)				
Insert new rows here	Physicals		\$3,500	\$3,500
	Advertisements		\$650	\$650
	Insurance		\$37,000	\$35,000
	Administrative Service		\$4,900	\$4,900
	Total Additional Administration Operating Expenses	AP-4	\$46,050	\$44,050

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Additional Administration Other Assets		AP-5		

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
COST OF OPERATIONS				
OPERATING - (list individually):				
Insert new rows here	Training and Education		\$2,000	\$2,000
	Vehicle Fuel and Oil		\$5,000	\$5,000
Total Additional Operating Expenses Operations		AP-6	\$7,000	\$7,000

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here	Testing of New Equipment		\$4,500	\$4,500
	Miscellaneous Equipment		\$18,920	\$15,253
	Personal Protective Equipment		\$10,000	\$10,000
Total Additional Cost of Operations Other Assets		AP-7	\$33,420	\$29,753

OTHER EXPENSES OFFSET BY REVENUE				
OPERATING - (list individually):				
Insert new rows here				
Total Additional Operating Expenses Offset by Revenue		AP-8		

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Costs Offset by Revenue Other Assets		AP-9		

2013 FIRE DISTRICT BUDGET
Pittsgrove Township Fire District # 3 (Salem)

---SUPPLEMENTAL SCHEDULES---

---DEBT SERVICE SCHEDULE---

PRINCIPAL PAYMENTS

Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	YEARS				
						Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
					2012	2013	2014	2015	2016	2017
General Obligation Bonds										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS P-1					*					
Bond Anticipation Notes										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS P-2					*					
Capital Leases										
Insert new rows here	Acquisition of Truck	4/6/10	4/27/10	100.00%	9/17/10	*	\$74,135	\$76,923	\$79,815	\$82,816
						*				
						*				
						*				
TOTAL PAYMENTS P-3						*	\$74,135	\$76,923	\$79,815	\$82,816
Intergovernmental Loans										
Insert new rows here						*				
						*				
						*				
						*				
TOTAL PAYMENTS P-4						*				
Other Bonds Or Notes										
Insert new rows here						*				
						*				
						*				
						*				
TOTAL PAYMENTS P-5						*				
Total Principal Debt Payments D-1						*	\$74,135	\$76,923	\$79,815	\$82,816

2013 FIRE DISTRICT BUDGET

Pittsgrove Township Fire District # 3 (Salem)

---SUPPLEMENTAL SCHEDULES---

---DEBT SERVICE SCHEDULE---

INTEREST PAYMENTS

INTEREST PAYMENTS					Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
					2012	2013	2014	2015	2016	2017
Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval						
General Obligation Bonds										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-1					*					
Bond Anticipation Notes										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-2					*					
Capital Leases										
Insert new rows here	Acquisition of Truck	4/6/10	4/27/10	100.00%	9/17/10*	\$11,795	\$9,007	\$6,115	\$3,114	
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-3					*	\$11,795	\$9,007	\$6,115	\$3,114	
Intergovernmental Loans										
Insert new rows here					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-4					*					
Other Bonds Or Notes										
Insert new rows here					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-5					*					
Total Interest Debt Payments D-2					*	\$11,795	\$9,007	\$6,115	\$3,114	